





Hurricane Evacuation Travel Entitlements

Version: April 2024

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CHARGE THE STORM...LET'S GO!



Entitlements



Mileage:

- Limited to one round trip from the evacuated residence to safe haven location.
- Annotate on travel voucher miles (block 15f) by tracking vehicle odometer(s).
- Personally Owned Conveyance/Vehicle (POC/POV) limit is based on the number of age-eligible drivers on the claim.
- Based off TDY rate of \$0.67 per mile.
- Per Diem:
 - First and last days are paid at 75% of locality rate.
 - Dependents ages 12+ receive 100% of the locality rate
 - Dependents ages 11 and below receive 50%
- Lodging
 - For lodging you will be reimbursed total locality rate for member and dependents per night OR actual cost per night based on receipts. Whichever is lower.





Instrument Instrum	TRAVEL VOUCHER OR SUBVOUCHER				Read Privacy Act Statement, Penalty Statement, and Instructions on back before completing form. Use typewriter, ink, or ball point pen. PRESS HARD. DO NOT use pencil. If more space is needed, continue in remarks.											
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Mileage is calculated at TDY rate

- 1 Jan 2024: \$0.67 per mile
- Example:
 - 233 miles x 0.67 = \$156.11
 - Multiply this amount per authorized vehicle

Claim Lodging Cost in block 15e

- Nightly rate X # of nights
- Example:
 - \$98/night X 5 nights = \$490
- Claim lodging taxes separately under block 18 "reimbursable expenses"
- Must provide receipts for lodging

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Daily Lodging Computation Example



Scenario: A Service member's spouse, one child age 12, and one child under age 12 were evacuated from a PDS in the CONUS to a safe haven in the CONUS. The daily actual lodging cost incurred at the safe haven by the three dependents, who shared one room, was \$100 plus \$11.50 for lodging tax (11.5 percent). The applicable maximum locality rate was \$146 (\$90/\$56).

First 30 Days at the Safe Haven

Step 1: Determine the maximum daily amount for the first 30 days for the Service member's three dependents.

three dependents.									
	Maximum Lodging	M&IE	Total						
Service member's spouse	\$90.00	\$56.00	\$146.00						
(100%)									
Child, age 12 or older (100%)	\$90.00	\$56.00	\$146.00						
Child, under age 12 (50%)	50% of \$90.00=\$45.00	50% of \$56.00=\$28.00	\$73.00						
Maximum total daily amount for									
1st 30 days	\$225.00	\$140.00	\$365.00						
Step 2: Determine the actual tot	al daily amount reimburs	ed for the first 30 days, n	ot to exceed						
the maximum amounts shown in Step 1.									
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Step 3: Add the daily lodging ta	Lesser of Actual Lodging vs. Maximum Lodging \$100.00 vs. \$225.00 \$100.00	\$140.00	\$240.00						
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Multiply Daily amount by number of days at Safe Haven location

Find More examples on DTMO website:
 <u>Computation Examples | Defense Travel</u>
 <u>Management Office (dod.mil)</u>

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